

ANNOUNCEMENT!

SME Expert Advisory Panel (SEAP)

Objective (Effective 2 Oct 2009):

To strengthen technical advisory services to SMEs. SMEs are given on-site assistance by industry experts to transfer their technology know-how and industry experience.

To provide assistance to SMEs to enhance their technological capabilities, efficiency and productivity. The programme involves the placement of an expert in a specific field with the company for a specific duration to assist the SME to resolve a specific problem. Companies are therefore encouraged to participate in this programme if expert assistance is required.



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Areas of Expertise
(1) 5S Housekeeping (2) ISO 9001
(3) ISO 14001 (4) Quality Audits
(5) TQM (Total Quality Management)
(6) Quality Improvement (Solve Problems, Rejects)



Good – Better – Best!
The little that I do – I must make it the Best!

SMIDEC SEAP
(OLD NAME CARD)

Manufacturing Related Services companies that I can help.	What other companies that I can help?
<p>M1. Engineering support services such as calibration, electroplating, machining, heat treatment, metal casting, metal forging;</p> <p>M2. Specialised services such as warehousing, bulk breaking, international procurement center, haulage;</p> <p>M3. Maintenance and repair of factory machinery and equipment;</p> <p>M4. Software development.</p> <p>M5. Automation of production line;</p> <p>M6. Design houses; and</p> <p>M7. Packaging services</p>	<p>What are the sectors eligible for support under the SME Corp Malaysia's SEAP assistance schemes?</p> <p>S1 Manufacturing, S2 Services (except for financial & insurance sub-sector)</p> <p>Note: See my Areas of Expertise</p>



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Areas of Expertise
(1) Japanese 5S Housekeeping
(2) ISO 9001 (Quality)
(3) ISO 14001 (Environmental)
(4) Quality Audits
(5) TQM (Total Quality Management)
(6) Quality Improvement (Solve Problems, Rejects)



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SME CORP SEAP
(NEW NAME CARD)
2 October 2009

(5S Housekeeping, ISO 9001, ISO 14001, Quality Audits, TQM, Quality Improvements)

ANNOUNCEMENT!

What is SEAP?

1. Japanese 5S Housekeeping
2. ISO 9001 QMS Quality
3. ISO 14001 EMS Environmental
4. 7QC Tools Problem Solving
5. QCC, QIT, ICCC, SGA - Teams
6. My Other Expert Areas (TQM)

SME Expert Advisory Panel (SEAP)

SEAP is a programme implemented to strengthen technical advisory services to qualified Malaysia-owned SMEs. SMEs are given on-site assistance by industry experts to transfer their technology know-how and industry experience.

PHASE

ACTIVITY

FINANCIAL IMPLICATION

Phase 1

Preliminary Consultancy Services

Experts conduct free preliminary consultancy services and will prepare the report to **SME CORP** (SMIDEC).

SME CORP (SMIDEC) to bear costs of mileage, toll fare & consultation fee.

100% GRANT

Phase 2

Consultancy Services at Factory Sites of SMEs

Experts visit factory sites of SMEs and undertake diagnostic audit SMEs

- **SME CORP** (SMIDEC) to bear costs of consultation on the maximum of three (3) man days. The rates are as follows:
 - RM200 for ½ day (or 4 working hours or less)
 - RM300 for one (1) day (4-8 working hours);
- **SME CORP** (SMIDEC) to bear expenses on accommodation and traveling for experts as follows:
 - Accommodation: RM250 maximum per night;
 - Traveling mileage: RM0.60 per km;
 - Train fare: First class;
 - Taxi fare: As claimed;
 - Air fare: Economic class (traveling only in Malaysia)

100% GRANT

Phase 3

Consultancy Services Under **SME CORP** (SMIDEC)'s Grant Schemes (if necessary)

Experts prepare project proposal to **SME CORP** (SMIDEC).

- Costs incurred to be shared in the form of matching basis. The rates are as follows:
 - RM300 per man day; or
 - A maximum of RM18,000.00 or 60 man days per project, whichever is lower

50% GRANT

Mr BH Soh is now an appointed **SME CORP (SMIDEC) SEAP** to help in many ISO programmes, TQM (5S Housekeeping) and Quality Improvement projects.

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